

Sample Ordinance

ORDINANCE NO. 123

AN ORDINANCE PROVIDING FOR LIBRARY SERVICE TO THE CITY OF BEAUTIFUL.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BEAUTIFUL.

SECTION 1. It is the desire and intent of the governing body of the city of Beautiful to provide free public library service to the residents of the city of Beautiful, for the benefit of the city, the State and the Nation.

SECTION 2. The Beautiful Public Library is hereby established.

SECTION 3. The Beautiful Public Library shall be governed by a Board of Directors consisting of five (5) members with reference to their fitness for such office by the Mayor and City Council. All library board Directors shall serve thereon without compensation.

SECTION 4. Said board members shall hold office for a term of three years from the first day of May following their appointment. At the first regular meeting of the Board, the Directors shall cast lots for respective terms of one (1) year, two (2) years and three (3) years; thereafter the terms of all Directors shall be for three (3) years. Vacancies in the library Board of Directors shall be filled in the same manner as original appointments.

SECTION 5. Any member of the Board of Directors may be removed by the appointing authority for misconduct or neglect of duty.

SECTION 6. Immediately after the initial appointment, the Board of Directors shall meet and organize by electing one Director as president, one Director as secretary, and by electing such other officers as the Board may deem necessary. They shall adopt such rules and regulations for their own guidance and for the governance and operation of the library as may be expedient and not inconsistent with this Ordinance and laws of Oklahoma, subject to approval of the Mayor and Council of the city of Beautiful.

SECTION 7. The Board shall, with the approval of the Mayor and the City Council, appoint a suitable librarian and assistants and set their compensation. The Board shall recommend an annual budget to the governing body of the city. The Board shall set the policy of the library, control the expenditure of all moneys collected and placed to the credit of the library as may be provided by ordinances of the municipality, supervise and care for the grounds, rooms, or buildings constructed, leased or set aside for the library.

SECTION 8. All moneys received by the Board on account of the operation of the library shall be paid to the city treasurer, who shall deposit the same in the municipal

treasury in a special and separate account designated the "library fund". Such moneys shall be paid out only upon warrants authorized by the library Board of Directors.

SECTION 9. The library Board of Directors shall make, on or before the thirty-first (31st) day of July in each year, an annual report to the Mayor and the City Council. Such report shall include the condition of its trust on the thirtieth (30th) day of June; the various sums of money and property received by the library and how such moneys have been expended; the budget for the library for the next fiscal year; and statistics on the general character and number of books and periodicals which are on hand, are lost, have been added, and have been loaned out; and the number of persons making use of the library during the year. A similar report shall be filed at that time with the Oklahoma Department of Libraries on forms supplied by that Department.

SECTION 10. The Mayor and City Council shall annually appropriate to the library Board of Directors from funds available to the city such moneys as are deemed necessary to operate and maintain the Beautiful Public Library for the education and cultural enrichment of the citizens of Beautiful.

SECTION 11. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 12. This Ordinance shall be in force and take effect from and after its passage, approval and publication as required by law.

Passed by the Council this _____ day of _____, 20__.

Approved by the Mayor this _____ day of _____, 20__.

Attest:

City Clerk

Mayor